



customerservice@qscollections.com
 Mail to: Q's Collections, 9222 Louetta Rd. #112, Houston TX 77379

Return/Exchange Form

- I. Please print this form and fill out all of the required information.
- II. E-mail us at customerservice@qscollections.com to inform us of your return/exchange and to reserve your item as well as, to acquire the correct shipping amount to add to your order. Your return will not be accepted otherwise!
- III. Securely package your return and include all items to send via insured mail to the address above.

Shipping Address

First Name: _____
 Last Name: _____
 Address: _____
 City/Town: _____
 State/Province: _____
 Zip Code: _____
 Country: _____
 Email Address: _____
 Telephone Number: (_____) _____ - _____

Billing Address Check off if same as Shipping

First Name: _____
 Last Name: _____
 Address: _____
 City/Town: _____
 State/Province: _____ Zip Code: _____
 Country: _____

Payment Information (Please Do Not Send Cash)

VISA Mastercard Discover
 Money Order Enclosed PayPal
 Card No. _____
 Expiration Date: _____
 CVB Code: _____ (3-digit on back for VISA/Mastercard)

Order ID: _____

Customer Service # _____ (Located on back of card)
 Name on Card: _____

***Signature** _____ **Date:** _____

Please list item(s) you are returning:

Item Name	Item #	QTY	Price Each	Total

Reason for Return(s):

Enter New Item(s) Below (if exchanging):

Item Name	Item #	QTY	Price Each	Total

- 1. Customer service will begin to process your request the day your mail in order is received. Orders take up to 24 hours to process. Once your order has been placed, customer service will contact you directly to inform you of the receipt of your order form and advise you of the order status.
- 2. Next Day shipping will be sent out the business day after your order has been received. To check on the status of your order please contact customer service at customerservice@qscollections.com.

Order Subtotal:	
Subtotal Due:	
*Sales Tax:	
Shipping Method:	
Shipping Cost (Given to you at Qscollections.com):	
TOTAL:	

*8.275% Sales Tax is to be added on SUBTOTAL DUE is only applicable for delivery to residents in the state of TEXAS.